

**Global Concepts Charter School  
Monthly Board of Trustees Meeting  
March 22, 2023  
Following 5:00 P.M. Work Session**

**Minutes**

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter High School, 30 Johnson Street, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:57 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, William Kruger, Anthony DeMarco, Daniel Wilczewski

Excused: Suzie Mazella

Absent:

Other Attendees: Tracy McGee, CEO  
Julie Ziobro, Elementary Principal  
Tralina Middlebrooks, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Motion seconded by Daniel Wilczewski and Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

**Principals' Reports**

William Kruger made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Mr. Wilczewski Yes

Motion passed.

**Item #2 – Secretary’s Report**

Anthony DeMarco presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Daniel Wilczewski made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

**Item #3 – Treasurer’s Report**

William Kruger presented the Treasurer’s report referring to various correspondence that all received in their monthly packet. Antonio Estrada made a motion to accept the Treasurer’s Report as presented in the Board packet. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated February 22, 2023**

Daniel Wilczewski made a motion to accept the regular monthly minutes dated February 22, 2023. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve Tri-Delta Resources for Microsoft Office annual district renewal in the amount not to exceed \$3,600.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Mr. Wilczewski Yes

Motion passed.

Antonio Estrada made a motion to approve Cornell University for two (2) non-consecutive days of Professional Development in the amount not to exceed \$10,650.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignations as approved by the CEO and Chairman:

- Jamie Jeswald – K-8 Monitor – effective February 28, 2023
- Octavia Dawkins – K-8 Counselor – effective March 24, 2023
- Sydney Bradford – HS Counselor – effective February 27, 2023
- Jack Rivera – K-8 Cleaner – no show February 21, 2023
- Andre Anderson – HS Cleaner – effective February 8, 2023
- Diane Magle – K-8 Student Data Manager/Receptionist – effective May 12, 2023
- David Bowens – K-8 Monitor – effective April 14, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Elizabeth Hatrick – K-8 Cleaner – effective March 6, 2023
- Samantha Button – K-8 Certified Substitute – effective March 20, 2023
- Rebecca Ensminger – K-8 Substitute- effective March 22, 2023
- Brooke Meyer – HS Guidance Counselor – effective March 23, 2022
- Gregory Landries – HS Guidance Counselor – effective March 23, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Mr. Wilczewski Yes

Motion passed.

**Vendors:**

William Kruger made a motion to approve the following new vendor as recommended by the CEO and Chairman:

- LED Rental – Open enrollment sign at 1159 Abbott Road

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor D.G.I. Video to record and stream admission lottery in the amount not to exceed \$2,250.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor Docuphase LLC to make all forms totally electronic, all paperless in the amount not to exceed \$3,500.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor Lexia Voyager Sopris, Inc. for grades 6-8 writing supplement from ESSER funds in the amount not to exceed \$1,247.40 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor K-Log for Flexi-Use Makerspace K-8 incentive cart from ESSER funds in the amount not to exceed \$1,161.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor CPR @ YOU LLC for HS hands-only CPR instruction in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

William Kruger made a motion to approve new vendor Ujima Company for a performance at the Fine Arts Center in the amount not to exceed \$3,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve School Nurse Supply for two (2) High School AED's and one cabinet in the amount not to exceed \$3,816.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Buffalo State University for HS senior graduation in the amount not to exceed \$2,050.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes

Mr. Kruger Yes  
Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Harter Secrest & Emery for legal services through January 31, 2023 in the amount not to exceed \$4,470.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes  
Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Hodgson Russ for professional services in the amount not to exceed \$3,313.50 as recommended by the CEO and Chairman.

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes  
Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kirisits & Associates for January 2023 professional services in the amount not to exceed \$3,495.00 as recommended by the CEO and Chairman.

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes  
Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Mollenberg-Betz for K-8 vent blower assembly in the amount not to exceed \$1,006.27 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes  
Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Amherst Alarm, Inc. to install wireless panic devices at the HS in the amount not to exceed \$1,659.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Davis-Ulmer to relocate K-8 sprinkler and add a new sprinkler in the amount not to exceed \$2,250.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes
Mr. Wilczewski	Yes

Motion passed.

### **Additional Information**

No Points of Order at this Board meeting.

### **Public Participation**

Questions from the public were heard and answered.

### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 6:19 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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Antony DeMarco, Secretary  
GCCS Board of Trustees